



## Integrating the College Bound Scholarship into Student Conferences

Most student conferences have both the student and parent/guardian present. This offers a perfect opportunity to sign-up eligible students for College Bound and talk about going to college. Listed below are steps to consider when integrating the College Bound Scholarship into student conferences.

✓	To Do:	Who	When
	Establish a team to assist with your efforts.		
	Request a list of students who have already signed up for College Bound from the Higher Education Coordinating Board (HECB). Send an email to Beth Ahlstrom at <a href="mailto:betha@hecb.wa.gov">betha@hecb.wa.gov</a> to request the list.		
	Download and complete the waiver to access Free & Reduced Lunch List: <a href="#">Disclosure of Free and Reduced Price Information Agreement</a> or <a href="http://www.hecb.wa.gov/paying/waaidprgm/CBS-SchoolPersonnelPage.asp">http://www.hecb.wa.gov/paying/waaidprgm/CBS-SchoolPersonnelPage.asp</a>		
	Request a list of students currently eligible for free/reduced price lunch from your “list-keeper” by providing the waiver and explaining how information will be used for your College Bound enrollment efforts. Your list-keeper may be a counselor, principal, superintendent or a nutrition director at the district office.		
	Cross check both of your lists to determine which students have yet to enroll.		
	Create copies of the College Bound Scholarship application or request copies from Beth Ahlstrom at the HECB <a href="mailto:betha@hecb.wa.gov">betha@hecb.wa.gov</a> .		
	<b>BONUS (and very effective strategy)</b> Create mailing labels to put on the Scholarship with the following: • First Name, Middle Initial, Last Name • State Student Identifier (SSI, found on WASL score report) • Email address for student (if available) • Date of Birth • Current Grade Level (7th or 8th) • Current School Name • Permanent Mailing Address • Parent/Guardian Full Name.		
	Place mailing labels on the front page of the College Bound Scholarship applications.		
	Provide the pre-printed applications and <a href="#">College Bound Q&amp;A</a> to the school personnel conducting the conferences. You may want to provide a brief “training” for them so they understand the College Bound program. <a href="http://www.hecb.wa.gov/paying/waaidprgm/documents/09-10_QandA.pdf">http://www.hecb.wa.gov/paying/waaidprgm/documents/09-10_QandA.pdf</a>		
	After conferences are completed, collect your applications, verify that they are complete, and request your College Bound Counselor pick them up or mail them directly to the HECB for processing: HECB • College Bound Scholarship • PO Box 43430 • Olympia, WA 98504-3430.		
	Cross check both of your lists to determine which students have yet to enroll.		
	Decide what strategy/strategies you would like to use next in reaching remaining students.		



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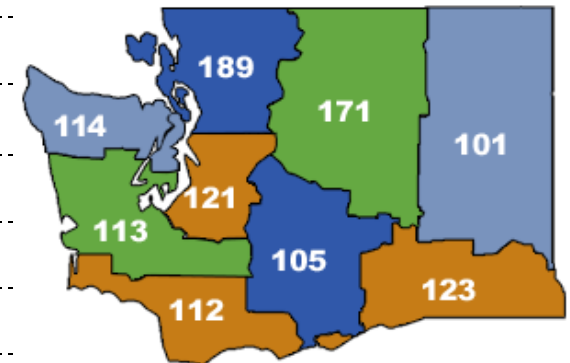
### A few things to consider:

- If you have fall and spring conferences this approach can be used at both to ensure that all eligible students apply. If you choose to do it at both, make sure you request a new list from the HECB and an updated list of the students who are eligible for your free/reduced price lunch.
- Make sure the applications are collected on site - in other words, don't let the applications go home with the family- as you know, it's hard to get them back!
- It's a good idea to have a College Bound table at the entrance or exit. The table can be staffed with a College Bound Counselor or someone else trained to answer questions about the program. In addition, it's a good place to have other college information for families to pick up. The applications could be collected at the table. Having cookies or candy at the table is a nice touch.

### Who Can Help?

Contact a College Bound Counselor in your ESD for assistance in integrating the College Bound Scholarship into your conferences!

<u>ESD 101</u> : Keith Slim-Tolagai	509.251.3787	<a href="mailto:kslimtolagai@collegesuccessfoundation.org">kslimtolagai@collegesuccessfoundation.org</a>
<u>ESD 105</u> : Janie Morales-Castro	509.840.9202	<a href="mailto:jmoralescastro@collegesuccessfoundation.org">jmoralescastro@collegesuccessfoundation.org</a>
<u>ESD 112</u> : Lucy Nichols	360.521.3854	<a href="mailto:lnichols@collegesuccessfoundation.org">lnichols@collegesuccessfoundation.org</a>
<u>ESD 113</u> : Richard Lasso	253.200.1486	<a href="mailto:rlasso@collegesuccessfoundation.org">rlasso@collegesuccessfoundation.org</a>
<u>ESD 114</u> : Alyson Galloway	360.609.3540	<a href="mailto:agalloway@collegesuccessfoundation.org">agalloway@collegesuccessfoundation.org</a>
<u>ESD 121</u> : Michelle Mattox	206.931.6768	<a href="mailto:mmattox@collegesuccessfoundation.org">mmattox@collegesuccessfoundation.org</a>
<u>ESD 123</u> : Janie Morales-Castro	509.840.9202	<a href="mailto:jmoralescastro@collegesuccessfoundation.org">jmoralescastro@collegesuccessfoundation.org</a>
<u>ESD 171</u> : Becky Hightower	509.322.6788	<a href="mailto:rhightower@collegesuccessfoundation.org">rhightower@collegesuccessfoundation.org</a>
<u>ESD 189</u> : Molly J. Foote	360.647.5120	<a href="mailto:mfoote@collegesuccessfoundation.org">mfoote@collegesuccessfoundation.org</a>



The College Bound Scholarship is a state-funded financial aid program administered by the Higher Education Coordinating Board (HECB). Students may apply on-line at [www.hecb.wa.gov/collegebound](http://www.hecb.wa.gov/collegebound). The HECB provides schools with numbers and names of students who have applied, and with free promotional materials. Please contact the HECB at [collegebound@hecb.wa.gov](mailto:collegebound@hecb.wa.gov) or 1-888-535-0747 for questions regarding program administration, funding, student eligibility, etc.



## INCOME STANDARDS

To be eligible for the College Bound Scholarship, **your family must meet one of the four income standards below.**

We, the student and parent or legal guardian, certify that one or more of the following is true. **Please check all that apply:**

- Student is eligible for the federal free or reduced-price lunch program.
- Student's family receives basic food/TANF benefits.
- Our 2008 family income from all sources (taxable and nontaxable) was less than or equal to the amounts in the chart.
- Student is currently in foster care and is automatically eligible to apply. See the Q&As for details regarding who should sign the form.

**NOTE:** Family income from the student's senior year will be used to verify financial eligibility for this scholarship award.

Family Size	2008 Income <i>Family income must be less than or equal to this amount based on family size</i>	Monthly Income
2	\$27,000	\$2,250
3	\$33,900	\$2,825
4	\$40,800	\$3,400
5	\$47,700	\$3,975
6	\$54,600	\$4,550
7	\$61,600	\$5,125
8	\$68,500	\$5,700
Each additional family member	Add \$6,900	Add \$575

## RELEASE OF INFORMATION

I/we, the undersigned, hereby authorize the Higher Education Coordinating Board to exchange information about the student with selected educational organizations such as colleges and universities, the Office of Superintendent of Public Instruction, the middle and high school attended by the student, and selected public and non-profit organizations.

I/we, the undersigned, hereby authorize the Higher Education Coordinating Board to release information about the student to the Office of Superintendent of Public Instruction, the middle and high school attended by the student, and selected public and non-profit organizations.

- I/we authorize the Higher Education Coordinating Board to release information contained in this application to **colleges and universities and to the Office of Superintendent of Public Instruction** for the purpose of providing scholarships and other assistance to the student, as well as to provide the student with information about preparation for college and enrollment.
  - YES  NO
- I/we permit the **Office of Superintendent of Public Instruction and school(s)** at which the student is enrolled to share information from the student's education records with the **Higher Education Coordinating Board** for the purpose of maintaining accurate contact information and for tracking the student's progress.
  - YES  NO
- I authorize my name to be shared with selected **public and non-profit agencies** whose goals are to assist students with being successful in middle and high school and in enrolling in Washington state colleges and universities.
  - YES  NO

## STUDENT PLEDGE: Yes, I am college bound! I pledge that I will:

- Do well in middle school and high school, and graduate with a cumulative high school grade point average of 2.0 or higher on a 4.0 scale.
- Be a good citizen in school and in my community, and not commit a felony.
- Apply for financial aid by submitting the Free Application for Federal Student Aid (FAFSA) during my senior year of high school.

## AGREEMENT: This must be signed by the student and at least one parent or legal guardian.

- I/we certify that the information contained in this application is true and correct to the best of my/our knowledge.
- I agree to meet the student pledge requirements as stated above.
- I/we declare that our family meets one of the four income standards listed above.
- I/we understand that the student will only be eligible to receive scholarship assistance if the student fulfills the pledge requirements and the family income does not exceed the cutoff at the time of high school graduation.

Student Signature \_\_\_\_\_

Date \_\_\_\_\_

Parent/Legal Guardian Signature \_\_\_\_\_

Date \_\_\_\_\_

**Mail to:** HECB College Bound Scholarship  
P.O. Box 43430  
Olympia, WA 98504-3430

**Questions?** See Q&As at: [www.hecb.wa.gov/collegebound](http://www.hecb.wa.gov/collegebound)  
Email: [collegebound@hecb.wa.gov](mailto:collegebound@hecb.wa.gov)  
Phone: 1-888-535-0747